Dear [Supervisors Name],

In order to assist the agency’s efforts towards improving productivity to reach our financial goals, I would like to attend the 2020 Home Health Coding and Compliance Summit, on August 3-7 in Las Vegas, Nevada.

This conference will provide me with the opportunity to learn from industry-experts working in a wide range of both coding and compliance home health professions. I’ll have the opportunity to gather essential information on coding accurately for common health diseases, tips on how to avoid questionable encounter codes, and best practices for improving documentation while remaining compliant. For your consideration, you can view the [full agenda here](https://www.decisionhealth.com/hhcoding-compliance/index.html).

The Home Health Coding and Compliance Summit is hosted by DecisionHealth, an industry leader in providing regulatory compliance updates, continuing education and cutting-edge solutions to help home health agencies achieve their goals.

**Conference Details:**

* **What:** Home Health Coding & Compliance Summit
* **When:** August 3-7, 2020
* **Where:** Paris Hotel & Casino Las Vegas, Nevada
  + Special Room Rates Offered
  + Hotel Cut-Off: Monday, July 13, 2020
* **Cost of Registration:**
  + All-Access Pass (Our Best Value): $1,769
  + Main Conference Only: $1,295
  + Thrive in a Whole New World of PDGM **Preconference**: $599
* **Approximate Cost of Travel:** [Provide here]

**Key Takeaways Include:**

* Master coding for common home health diseases
* How to avoid questionable encounter codes and improve documentation
* Practice scenarios & more practice scenarios
* Compliant and practical intake and discharge strategies
* Tips to avoid top survey issues

I would appreciate your approval to attend at your earliest convenience so I can register to take advantage of discounted pricing and reserve my seat before the conference reaches capacity.

Thank you for your consideration.

Sincerely,

[Your Name]